



COMPLAINT FORM

Event / Competition:		
Venue of incident:		
Exact location of incident:		
Date of incident:		
Time of incident:		
Nature of Complaint: <i>Can tick more than one box</i>	☐ Competition Related Incident ☐ Hazard / Potential Hazard ☐ Unsportsmanlike behaviour ☐ Gross breach of code of conduct ☐ Attempting to physical abuse ☐ Fighting ☐ Verbal Abuse ☐ Other: _____	
	☐ Disputing umpire decision ☐ Abuse of an umpire ☐ Breaches of Code of Conduct ☐ Cybersafety policy breach ☐ Discrimination ☐ Physical abuse ☐ Spitting ☐ Threatening	
Complainant Name:		☐ Under 18 ☐ Over 18
Complainant Address:		
Complainant Phone:		
Complainant Email:		
Role / Status in netball:	☐ Athlete or Player ☐ Coach or Assistant Coach ☐ Official ☐ Administrator (volunteer) ☐ Employee (paid)	☐ Support Personnel ☐ Team Manager ☐ Parent ☐ Spectator ☐ Other: _____

Respondent Name:		☐ Under 18 ☐ Over 18
<i>Please note that a copy of this report will be provided to the respondent</i>		
Respondent Role / Status in netball:	☐ Athlete or Player ☐ Coach or Assistant Coach ☐ Official ☐ Administrator (volunteer) ☐ Employee (paid)	☐ Support Personnel ☐ Team Manager ☐ Parent ☐ Spectator ☐ Other: _____
Witness #1 Name:		☐ Under 18 ☐ Over 18
Witness #1 Contact Details (phone or email):		
Witness #1 Role / Status in netball:	☐ Athlete or Player ☐ Coach or Assistant Coach ☐ Official ☐ Administrator (volunteer) ☐ Employee (paid)	☐ Support Personnel ☐ Team Manager ☐ Parent ☐ Spectator ☐ Other: _____
Witness #2 Name:		☐ Under 18 ☐ Over 18
Witness #2 Contact Details (phone or email):		
Witness #2 Role / Status in netball:	☐ Athlete or Player ☐ Coach or Assistant Coach ☐ Official ☐ Administrator (volunteer) ☐ Employee (paid)	☐ Support Personnel ☐ Team Manager ☐ Parent ☐ Spectator ☐ Other: _____

If further witnesses are available, please provide the same detail as per above for each additional witness on separate pages.

**Please provide a detailed/
factual description of
alleged incident:**

*(Please use additional pages
if more detail is required)*

**Outline any action taken at
the time of the incident:**

*(Please use additional pages
if more detail is required)*

What outcome would you like to see as result of this complaint?	
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A Complaint Form must be submitted to the Essendon District Netball Association's Complaints Manager care of the Secretary (secretary@essendondna.com.au) within three (3) working days of the incident. Any witness statements should also be provided.

Once a Complaint Form has been lodged, the Essendon District Netball Association's Complaints Manager will determine the appropriate process to follow using the relevant policy (including but not limited to the Essendon District Netball Association's Bylaws, Netball Victoria Competition Complaint Handling Regulation or Netball Australia Member Protection Policy).

Parties involved will be notified in due course if any further action or information is required or of any decisions or penalties to be imposed.

Signed: _____

Date: _____